

LOW FURNESS CHURCH OF ENGLAND PRIMARY SCHOOL

Curriculum & Evaluations Committee - Terms of Reference Issued September 2023

Members

Victoria Reay / Mike Pearson (Joined Chair)

Sue Little (Head)

Gary Thompson

Alison Hardington

The Committee may also co-opt any non-voting members e.g. Associate Members, for a fixed term.

Quorum: At least 2 Governors plus the Head teacher.

Meetings: The Committee shall meet once a term or as required.

Curriculum & Evaluations

Analyse and question all internal data.

Review the relevant aspects of the School Development Plan every term.

Review the Self Evaluation Form annually.

Request forecasts of pupil learning outcomes.

Monitor progress trends for pupil groups in reading, writing and Maths through 'Scholar Pack'.

Monitor learning outcomes.

Review the impact of Pupil Premium annually and ongoing monitoring of Pupil Premium to be feedback to the Full Governing Body.

Identify strengths and weaknesses in curriculum planning and implementation.

Receive reports on teacher performance from the senior management team in line with the school monitoring cycle.

Attend interviews as appropriate.

Ensure timely completion of Subject Coordinator and Early Years Reports, review them and raise appropriate questions.

Provide Governor monitoring sheets.

Review the curriculum, raise questions pertaining to balance, breadth and inspiration.

Establish and review succession planning for team leaders in the staff and Governing Body.

Review and amend, when necessary, the following policies and procedures measuring their efficiency and impact on practice:

POLICIES

- Marking
- Homework.
- Teaching & Learning
- Curriculum

- Target setting
 - Assessment
 - Work life balance
 - Performance management
 - Induction
 - Staff development
- Home Learning

Administrative Responsibilities

Ensure there are effective Clerking arrangements in place for the Committee.

The committee must undertake an audit of its efficiency and impact on standards in terms of self-reflection at the end of each academic year. The report of this audit should be submitted to the FGB during the autumn term of the next new academic year.

To submit minutes to the FGB.